

What to Do When You Win a Scholarship

The first thing to do is to send a Thank you Card or note to the donor. And along with this, enclose all the information below on a separate sheet. This confirms the scholarship for you and shows you are interested and appreciative.

SAMPLE

(Naturally you will not print the items above this)

Your Full Name

Address

Phone

College Student ID Number or SSN

Name of the college you are attending: In our example we are using 2 colleges-you only use 1

North Seattle Community College -Seattle	UWA -Seattle
Student Accounts Office Scholarships and Perkins Loans Financial Aid Services Program Coordinator- Ms. Robin Schneider 9600 College Way North, Seattle, WA 98103-3559 Phone: 206-934-4701 Fax: 206-934-3608 Email: robin.schneider@seattlecolleges.edu	Students Accounts Office Scholarship Coordinator-Ms. You are Wonderful Box: Seattle, WA 98195-5820 Phone: Fax: Email:
Dates the Tuition is due Tuitions are due in 7 business days upon the beginning of the quarter. Fall Quarter: September 22, 2014 Winter Quarter: January 5, 2015 Spring Quarter: April 6, 2015	Dates the Tuition is due Tuition is due 3 rd Friday of the quarter. Fall Quarter: 2014: 10/10/14 Winter Quarter: 2015: 1/23/15 Spring Quarter: 4/17/15

Name and Sponsor of Scholarship coming on your behalf: Attach a copy the letter of the award - it has all the information on it-generally.